



# HEC LAUSANNE

## international exchanges fact sheet 2018-2019



### HEC Lausanne

[www.unil.ch/hec](http://www.unil.ch/hec)

HEC Lausanne, the Faculty of Business and Economics of the University of Lausanne (UNIL), is located in a unique and safe environment by Lake Geneva with the Swiss Alps as a backdrop. Public transport connects the campus to the city centre in just 10 minutes. The campus also has exceptional sporting and leisure facilities as well as fast and easy transport connections to Geneva's international airport and all major European cities.

### how to contact us?



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Switzerland

Erasmus code: CHLAUSANN01

[www.unil.ch/hec/exchange](http://www.unil.ch/hec/exchange)

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# academic calendar

## autumn semester

Welcome day (compulsory)	Thursday, September 13, 2018
First day of classes	Tuesday, September 18, 2018
Last day of classes	Friday, December 21, 2018
Examination session	Friday, January 11, 2019 to Saturday, February 2, 2019

## spring semester

Welcome day (compulsory)	Friday, February 15, 2019
First day of classes	Monday, February 18, 2019
Easter break	Friday, April 19, 2019 to Friday, April 26, 2019
Last day of classes	Friday, May 31, 2019
Examination session	Tuesday, June 11, 2019 to Saturday, July 6, 2019

## retakes

Examination session	Monday, August 19, 2019 to Saturday, September 7, 2019
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More information : [www.unil.ch](http://www.unil.ch) (select: Academic Calendar)

# nomination deadlines

## autumn semester

**March 31, 2018**  
Faculty/UNIL agreements, QTEM overseas

**May 31, 2018**  
SEMP (Swiss European Mobility Programme, ex-Erasmus), Swiss Mobility, QTEM Europe

## spring semester

**October 15, 2018**  
All agreements

Exchange students should be nominated by the coordinator of international programmes at their home university.

# language requirements



## Language of instruction

Bachelor programmes are taught in French with a selection of courses in English. At the Master level courses are mostly in English.

## Language requirements

Students are not required to pass any language proficiency test. A minimum level of B2 according to the "Common European Framework of Reference for Languages" is expected in French and/or English depending on the language of instruction of the courses attended by the student.

## French courses

School of French as a Foreign Language : [www.unil.ch/fle](http://www.unil.ch/fle)  
Cours de vacances : [www.unil.ch/cvac](http://www.unil.ch/cvac)





# course registration and academic information



## Study programmes

BSc in Management  
BSc in Economics

MSc in Actuarial Science  
MSc in Information Systems  
MSc in Economics  
MSc in Finance  
MSc in Management  
MLaw in Law and Economics

QTEM programme

## Courses

Bachelor exchange students are allowed to take courses only in the 2<sup>nd</sup> and/or 3<sup>rd</sup> year of the Bachelor programme (undergraduate). In order to attend Master courses (graduate), exchange students must have completed a Bachelor's degree or a minimum of 3 years' specialized study (a minimum of 180 ECTS credits). Some courses may require specific prerequisites and the approval of the Master programme's director.

## General course catalogue

<http://hec.unil.ch/hec/timetables>

## List of courses for exchange students

[www.unil.ch/hec/exchange/choice-of-courses](http://www.unil.ch/hec/exchange/choice-of-courses)

## Courses outside HEC Lausanne

An exchange student registered at HEC Lausanne is allowed to take courses in the other faculties of the University. A limited number of courses at the EPFL (Ecole Polytechnique Fédérale de Lausanne) are also open to students on request at the beginning of the semester.

## Registration

Students do not have to register to attend the courses, except for a few mentioned in the syllabus. However registration for exams is mandatory.

Registration dates for exams: [www.unil.ch/hec/exchange/exams](http://www.unil.ch/hec/exchange/exams)

Exchange students are expected to take their exams during the official exam session in the same conditions as regular students.

## Format of examinations

Written, oral or seminar

## Full time course load

30 ECTS credits per semester ( 14 weeks of classes )

## Transcripts

An official transcript is mailed to the Exchange Coordinator of the home university approximately two weeks after the end of the examination session.

## grading system

UNIL grades (0-6 scale)	ECTS grades	Definition
6	A	Excellent
5.5	B	Very good
5	C	Good
4.5	D	Satisfactory
4	E	Pass
3/3.5	FX	Fail
1/1.5/2/2.5	F	Fail
0		Unjustified absence at the exam or cheating



# living costs



The minimum cost of living for a student is approximately CHF 1'950 per month. This includes food and personal care, housing, health insurance, books and school supplies.

Accommodation: Residence halls off-campus, rooms in private homes and shared apartments with other students. The cost is minimum CHF 550 per month.

## accommodation

UNIL does not have on-campus student housing. We recommend that exchange students try finding a room as soon as possible as there is a shortage in accommodation in the Lausanne area.

Students who wish to live in an off-campus residence hall should contact the Fondation Maisons pour Étudiants ([www.fmel.ch](http://www.fmel.ch)). They should indicate that they are exchange students.

Students may ask for information about other housing options at the Social Affairs and Student Mobility Service (SASME) of the UNIL ([www.unil.ch/sasme](http://www.unil.ch/sasme)).

## health insurance

CHF 150 - CHF 300 per month.

Foreign students in possession of a residence permit for more than 3 months must be insured with one of the health insurance companies officially recognised by the Swiss authorities. However, if a student already has foreign health insurance, a request for exemption can be addressed to the "Office vaudois de l'assurance-maladie OVAM" ([www.vd.ch/ovam](http://www.vd.ch/ovam)). This request can be made only in cases where contracting Swiss health insurance would impose a double financial burden on the student and as long as the foreign health insurance guarantees identical coverage to that prescribed by the Swiss law on health insurance (LAMal).

Upon arrival in Switzerland, students should be able to certify that they have successfully completed this procedure; otherwise, they will have to take out an insurance policy in Switzerland.

## student services

Information for exchange students: [www.unil.ch/international](http://www.unil.ch/international)

Xchange (International exchange Erasmus student network) organizes trips and social activities: <http://unil.esn.ch> / email: [xchange@unil.ch](mailto:xchange@unil.ch)

Computer facilities including WiFi: [www.unil.ch/ci](http://www.unil.ch/ci)

Sport facilities: <http://sport.unil.ch>

Libraries: [www.bcu-lausanne.ch](http://www.bcu-lausanne.ch)