

HEC LAUSANNE

INTERNATIONAL EXCHANGES

fact sheet 2016-2017



CONTACTS

Ms Isabelle Schmid
Exchange program manager
Tel: +41 21 692 36 85
Email: isabelle.schmid@unil.ch



Ms Inès Rosati
Incoming students assistant
Tel: +41 21 692 33 08
Email: ines.rosati@unil.ch

Ms Alice Fuchs
Outgoing students advisor - Europe & Switzerland
Tel: +41 21 692 33 11
Email: alice.fuchs@unil.ch

Ms Nadège Degrève
Outgoing students advisor - Overseas
Tel: +41 21 692 33 39
Email: nadege.degreve@unil.ch

HEC LAUSANNE

HEC Lausanne, the Faculty of Business and Economics of the University of Lausanne, is located in a unique and safe environment by Lake Geneva with the Swiss Alps as a backdrop. Public transport connects the campus to the city centre in just 10 minutes. The campus also has exceptional sporting and leisure facilities as well as fast and easy transport connections to Geneva's international airport and all major European cities.

www.hec.unil.ch

ACADEMIC CALENDAR

Autumn semester 2016-2017	Welcome day (compulsory) First day of classes Last day of classes Examination session	Thursday, September 15, 2016 Tuesday, September 20, 2016 Friday, December 23, 2016 Friday, January 13, 2017 to Saturday, February 4, 2017
Spring semester 2017	Welcome day (compulsory) First day of classes Easter break Last day of classes Examination session	Friday, February 17, 2017 Monday, February 20, 2017 Friday, April 14, 2017 to Friday, April 21, 2017 Friday, June 2, 2017 Monday, June 12, 2017 to Saturday, July 8, 2017
Retakes	Examination session	Monday, August 21, 2017 to Saturday, September 9, 2017

More information: www.unil.ch (select: Academic Calendar)

NOMINATION DEADLINES

Autumn semester

March 31, 2016 Faculty/Unil agreements, QTEM overseas

May 31, 2016 Swiss European Mobility Programme (ex Erasmus)
Swiss Mobility, QTEM Europe

Spring semester

October 15, 2016 All agreements

Exchange students should be nominated by the coordinator of international programmes at their home university.

LANGUAGE REQUIREMENTS

Language of instruction

Bachelor programmes are taught in French with a selection of courses in English. At the Master level, courses are in English and French with some tracks taught entirely in English.

Language requirements

Students are not required to pass any language proficiency test. A minimum level of B2 according to the "Common European Framework of Reference for Languages" is expected in French and/or English depending on the language of instruction of the courses attended by the student.

French courses

School of French as a Foreign Language: www.unil.ch/fle
Cours de vacances: www.unil.ch/cvac

COURSE REGISTRATION AND ACADEMIC INFORMATION

Study programmes

BSc in Management
BSc in Economics



MSc in Actuarial Science
MSc in Information Systems
MSc in Economics
MSc in Finance
MSc in Management
MLaw in Law and Economics

Courses

Bachelor exchange students are allowed to take courses only in the 2nd and/or 3rd year of the Bachelor programme (undergraduate).

In order to attend Master courses (graduate), exchange students must have completed a Bachelor's degree or a minimum of 3 years' specialized study (a minimum of 180 ECTS credits). Some courses may require specific prerequisites and the approval of the Master programme's director.

Course catalogue

<http://hec.unil.ch/hec/timetables>

Courses outside HEC

An exchange student registered at HEC is allowed to take courses in the other faculties of the University. A limited number of courses at the EPFL (Ecole Polytechnique Fédérale de Lausanne) are also open to students on request at the beginning of the semester.

Registration

Students do not have to register to attend the courses, except for a few mentioned in the syllabus. However registration for exams is mandatory.

Registration dates for exams:

Bachelor: www.hec.unil.ch/hec/bachelor/examens

Master: www.hec.unil.ch/hec/masters/examens

Exchange students are expected to take their exams during the official exam session in the same conditions as regular students.

Format of examinations

Written, oral or seminar

Full time course load

30 ECTS credits per semester

Transcripts

An official transcript is mailed to the Exchange Coordinator of the home university approximately two weeks after the end of the examination session.



Aerial view of the campus / Alain Herzog



GRADING SYSTEM

HEC grades (0-6 scale)	ECTS grades	Definition
6	A	Excellent
5.5	B	Very good
5	C	Good
4.5	D	Satisfactory
4	E	Pass
3/3.5	FX	Fail
1/1.5/2/2.5	F	Fail
0	Unjustified absence at the exam or cheating	

HEALTH INSURANCE

CHF 150 - CHF 300 per month

Foreign students in possession of a residence permit for more than 3 months must be insured with one of the health insurance companies officially recognised by the Swiss authorities.

However, if a student already has foreign health insurance, a request for exemption can be addressed to the "Office vaudois de l'assurance-maladie OVAM" (www.vd.ch/ovam). This request can be made only in cases where contracting Swiss health insurance would impose a double financial burden on the student and as long as the foreign health insurance guarantees identical coverage to that prescribed by the Swiss law on health insurance (LAMal).

Upon arrival in Switzerland, students should be able to certify that they have successfully completed this procedure; otherwise, they will have to take out an insurance policy in Switzerland.

ACCOMMODATION

The University of Lausanne (UNIL) does not have on-campus student housing. We recommend that exchange students try finding a room as soon as possible as there is a shortage in accommodation in the Lausanne area.

Students who wish to live in an off-campus residence hall should contact the Fondation Maisons pour Etudiants (www.fmel.ch). They should indicate that they are exchange students.

Students may ask for information about other housing options at the Social-Cultural Affairs Service (SASC) of the UNIL (www.unil.ch/sasc).



LIVING COSTS

The minimum cost of living for a student is approximately CHF 1'950 per month. This includes food and personal care, housing, health insurance, books and school supplies.

Accommodation: Residence halls off-campus, rooms in private homes and shared apartments with other students. The cost is minimum CHF 550/ per month.

STUDENT SERVICES

Information for exchange students

www.unil.ch/international

Xchange

(International exchange Erasmus student network)

Organized trips and social activities
<http://unil.esn.ch> / email: xchange@unil.ch

Computer facilities including WiFi

www.unil.ch/ci

Sport facilities

<http://sport.unil.ch>

Libraries

www.bcu-lausanne.ch

