

Mentor Circle Participation Agreement

The Mentor Circle Program is an initiative of the Ivey Alumni Network (IAN) based in the Greater Toronto Area, West Coast of Canada and the Tristate area. As a participant in this volunteer-driven Program, you are willingly entering into a mentor-mentee and/or peer-to-peer mentoring relationship from which all participants are expected to benefit. The IAN expects this Program to be a value-driven, rich, and rewarding experience focused on the professional and personal development of all participants.

To this end, all participants must agree upon the following terms and conditions of the Program as outlined in this agreement.

All participants are expected to:

- Participate in a minimum of 3 meetings with your Circle between March 1, 2021 - November 30, 2021.
- Honour their commitments by showing appreciation for each other's time and investment in this Program. If you can't make a meeting, let your peers know.
- Communicate clearly and respectfully. Be open to the ideas of others, accept constructive feedback and consider the perspectives of your peers.
- Keep all conversations within the Mentor Circle confidential.
- Actively participate in Program evaluation.
- Occasionally own the organization of meetings, agendas and all logistics. Determine the topics for discussion as a group, prior to meeting.
- Participate with a strong commitment to the success of the Program. Give participants your time, energy, commitment and engagement.
- Ask for feedback and use learnings to support your development.
- Be clear on how your Circle can be most helpful to you, come prepared in advance so time is spent wisely.
- Share experiences, insights and organizational savvy to benefit the group.
- Hold your group accountable for: leading meaningful discussions and fully participating.

Personal Contact Information

The sharing of your personal contact information with your Circle participants and the Ivey Business School is essential for the operation of the Program. By disclosing the following information, you are agreeing that the information below may be used by your Circle participants and the School to administer the Mentor Circle Program.

Name (Print): _____

Email: _____ Phone Number: _____

Signature: _____ Date: _____