USER GUIDE FOR THE 39 COUNTRY INITIATIVE



HOW TO ORDER CASE STUDIES

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LINK TO VIDEO: How to Select a Case ; How to Order a Case;	

This step-by-step guide shows how to place your first order on the Ivey Publishing website. Once you are familiar with the procedure, we invite you to watch our videos that discuss the benefits of case-based teaching, a collaborative, interactive, and learner-centered pedagogical formula that shares control of learning with the teacher. Ivey Business School offers Ivey Publishing case studies free of charge to schools enrolled in the 39 *Country Initiative*: <u>https://www.youtube.com/watch?v=ITKP0onCy00&t=12s</u>

The 39 Country Initiative provides relevant teaching materials for higher education teachers to improve management education in all countries of the world. Case studies are one of the most powerful elements of management education. Ivey has taken a definitive step to make case studies more accessible to all schools in all countries, including emerging countries. University professors in 46 countries with a GDP per capita of less than \$2,000 per year can download all cases from Ivey Publishing's more than 7,500 cases, technical notes, articles, etc. for free. To date, more than 2,300 teachers from eligible countries have registered for access.

The initiative provides free access to Ivey Publishing's case studies for teachers in eligible countries. Orders can only be placed after registration for the program. Please contact us to obtain the authorization form to cases@ivey.ca. You can also find more detailed information on the official website of 39 *Country Initiative*: https://www.ivey.uwo.ca/internationalbusiness/39-country-initiative/

Here is the guide that explains how to view and place an order for case studies for your courses and students.

Paul Beamish,

Founder of the 39 Country Initiative

STEP 1: HOME PAGE

We will first go to the [HOME] homepage. https://www.iveypublishing.ca/s/

NOTE: Verify that you are logged in.



You will find the [COLLECTION] drop-down menu next to the [HOME] tab.



VEV Publishing Search for keywords, case title, c
Home Collection - Resources - Publish News Events
1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1

STEP 2: COLLECTION SELECTION

Under the **[COLLECTION]** tab you have a drop-down menu where you can make your selections according to your interests. For example, you can select Best Sellers.



NOTE: FEE CANCELLATION MESSAGE

**You will notice here that it says that For free products, discount is applied at checkout. More on this later.

VEY Publishing Search for keywords, case title, case nu					
Home	Collection \checkmark	Resources 🗸	Publish	News	Events
• <mark>F</mark> c	or free products, discount	is applied at checkout			
Home > 0	Collection				
1 - 25 of	9092 Items				
Filters		Clear All		Leost	o: The Distr

NOTE: SELECTION OF IVEY BUSINESS SCHOOL CASES

Scroll down to [Collections] and click on [Show More]. Here, you must select the Ivey Business School cases:

	fee		 Collections ~		
			Babson (2)	CASE	Nes Dona
Home Collection 🗸 Resources	✓ Publish	News E	CEIBS (3)	EA	Prodi Case
		Rwanda	Darden Business School (14)		Noc
Collections v		Marlene Re	European School of Management		Nes Niraj
Babson (2)	LĒĤ	Product Ni Case (PDF	HEC Montreal (2)	LĒA	Prodi Case
CEIBS (3)			IE Business School (2)		0.6
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European School of Management	[<u></u>] →	Product Ni	INSEEC (3)	EA	Prodi Case
		Case (PDF	International Institute for Manage		
HEC Montreal (2)		Duluth (Ivey Business Journal (3)	CASE	San Ilan A
IE Business School (2)		Rajiv Vaidy	Vey Business School (72)	EA	Prodi Case
Show More	LĒA	Product Ni Case (PDF	Vvey/Bond (1)		
			Vey/ISB (1)	CASE	Lava Soni
Sustainability: ESG and SDG →		Kraft Fo	Ivey/MacEwan (1)	ĒA	Prodi Case
		Robin Ritc Product Ni	Vvey/Temple (3)		
02 Zero Hunger (1)		Suppleme	Kellogg School of Management (4)		Kaff

Only lvey cases are offered at a 100% discount to 39C Administrator accounts.

NOTE: Each school designates one or more **Administrators** in charge of placing orders on behalf of the teaching staff and students with **Educator** status.

For more information about the registration procedure, click <u>here</u>.



Example of 3 of the 7 categories selected from the menu on the left:

⊗Iv £y Publis	shing coff	ee	ତ ୧	Nancy van Dongen 🏾 💘
Home Collection \checkmark	Resources N	 Publish 	News Events Workshops Help Centre	
Disciplines Accounting (2)	~		San Francisco Coffee House: An American Style Franchise in Croatia Ilan Alon: Mirela Alpeza: Aleksandar Erceg Product Number: 9B08A013_P Case (PDF) • 10 pages • 2008-08-14 (Rev: 2010-04-20)	\$7.47 \$4.40 VIEW OPTIONS
Entrepreneurship (5) General Management (2) International Business (2)			Little Red Roaster Elizabeth M.A. Grasby; Niki Healey Product Number: 9B05M031_P Case (PDF) • 14 pages • 2005-07-15 (Rev: 2009-10-01)	\$747 \$4.40 VIEW OPTIONS
Marketing (1) Product Category	~		Marketing Planning at Just Us! Cafés Sara Loudyi; Julia Sagebien; Normand Turgeon; Ian McKillop Product Number: 9B09A014_P Case (PDF) • 21 pages • 2009-09-10 (Rev: 2010-06-09)	\$7.47 \$4.40 VIEW OPTIONS
Case (5)				
Language English (33)	~			
Japanese (1) Simplified Chinese (7)				
Spanish (1) Collections				
V Ivey Business School (5)	~			

IMPORTANT: Be sure that **Ivey Business**

School is selected before every new search – the system does not remember your selections from the menu if you alter the text in the main search box.

NOTE: You need only select **Ivey Business School;** it encompasses all the cases listed below as co-published.

Home	Collection \checkmark	Resources v
	iness School (15)	
IESE (23)	
Indian	Institute of Manager	nent A
Ivey B	usiness Journal (2)	
✓ Ivey B	usiness School (528)	
Ivey/E	Bond (7)	
lvey/C	Concordia (2)	
Ivey/H	fill (4)	
lvey/IS	SB (4)	
lvey/N	/lacEwan (1)	
Ivey/N	IUS (1)	

HINT: You can verify that you have indeed selected a case that is eligible for the 100% discount offered to the 39 Country Initiative Administrator accountholders by checking the Additional Details at the bottom of the page:

Additional Details	Related Products	Supporting Materials
\checkmark		
Published On	2024-	10-03
Source	I	lvey
Disciplines	General Management/Str	ategy
Industries	Transportation and Wareho	ousing
Setting	South Africa,	2020



STEP 3: FILTERING FOR CASES AND LANGUAGE

Under [Collection], on the left side of the page, go to [Quick Links], select [Best Seller].

Scroll down to [Language], select
English (185)

Scroll down to Collections and [Show More] and select Ivey Business School.

Example of fields selected:

寥Iv €y Publis	hing Search for keywords	s, case title, case number or author for results Q	Nancy van Dongen 🦞
Home Collection ~		News Events Workshops FAQ Oquarty - Very - Recording Big Record and Record Big Big Record John Dinsmore Product Number - 9818A002_P Cover (2001; A covers - 2018; A) 10 (Pers - 2018; A) 21)	
Best Seller (2)		GINICON: A Surgical Strike into Emerging Markets Allen H. Kupetz, Adam P. Tindall, Gary Haberland Product Number: 9810M041_P	Price Unavailable
Entrepreneurship (2)		Case (PDF) +13 pages +2010-05-05 (Rev: 2017-05-03)	VIEW OPTIONS
International Business (1) Marketing (2)			
Product Category Case (2)	~		
Language	~		
French (2) Japanese (1) Russian (1)			
Collections	~		



STEP 4: SELECTING FROM FILTERED TITLES

The screen updates automatically, and all cases appear at the top of the page. To the right of the case that you are interested in, click **[View Options].**



STEP 5: CHOSING OF FORMAT AND LANGUAGE

Select the * FORMAT (always PDF), the * Language (French or English) and the number of copies you wish to order.

Choice of format...





Choice of language....

Beyond Meat: Changing Consumers' Meat Preference 9B15A008_P Dante Pirouz; Karam Putros;Vibusaran Vimalathasan Case (PDF) • 3 pages • 2015-11-06 (Rev: 2018-09-24) Undergraduate/MBA				
* Format PDF * Language Select QTY (1 per person) + 1 + ADD TO CART ADD TO FAVOURITES				

.... and then the number or quantity you want to order.

Click on the [ADD TO CART] button.

* Format PDF * Language French	4 7 4 7
Your Price: \$9.71	
QTY (1 per - 4 + ADD TO CA person)	ADD TO FAVOURITES



STEP 6: SHOPPING CART AND CHECKOUT

This window appears. You click on the [VIEW CART] button:



NOTE: There are no fees associated with this order. The total remains \$0.00.



Then click on the [CHECKOUT] button.



STEP 7: SCHOOL INFORMATION

Here, you are asked to fill in the fields: your name, the course and the date of the course. For now, the course name and date may be guessed at, as you may not have a course to plan for the chosen case studies at the time of placing the order. Choose one of the options from the drop-down menu under ***Course Level.**

Checkout		
COURSE DETAILS		
 Digital files purchased will be customized with a copyright notice using the in Please enter correct course end date as access to files expire at the end of yc For Individual or Corporate use, enter product use information (e.g. Personal 	formation entered below. ur course. Research, Seminar Name, etc.)	
* Organization Name (university, company) Don't see your institution? For full results start a search a	nd click on the magnifying glass 🕕	
Université Polytechnique Internationale du Bénin		×
My Organization isn't listed (1)		
* Course Name	* Professor's Name (1)	
Complete this field.		
* Course Start Date (ie., 20-Dec-2022)	* Course End Date (ie., 20-Dec-2023)	
		ä
* Course Level 🚯		
None		‡
		Next

Example of populated fields:

Checkout		
COURSE DETAILS		
 Digital files purchased will be customized with a copyright notice using the in Please enter correct course end date as access to files expire at the end of yc For Individual or Corporate use, enter product use information (e.g. Personal 	formation entered below. ur course. Research, Seminar Name, etc.)	
* Organization Name (university, company) Don't see your institution? For full results start a search an	nd click on the magnifying glass 🚯	
Université Polytechnique Internationale du Bénin		×
My Organization isn't listed (1		
* Course Name 🕚	* Professor's Name 🕚	
Affaires 101	Nancy vD_	
* Course Start Date (ie., 20-Dec-2022)	* Course End Date (ie., 20-Dec-2023)	
Jan 5, 2024	Jan 31, 2024	▦
* Course Level		
Undergraduate		÷
		Next



STEP 8: BILLING ADDRESS INFORMATION

You are asked to indicate your address. This is important: **country, address, city, state, postal code**, and **phone number**. If the fields are not already completed, add the missing information.

	•
State/Province	
None	•
	State/Province None

Click [NEXT]

Verify that the Total indicates \$0.00

Checkout	
CURRENCY: USD	
CART ITEMS	
Beyond Meat: Changing Consumers' Meat Preference (En Français) (9B15AF008) Quantity: 5	Total: \$0.00
CHECKOUT SUMMARY	
Subtotal:	\$22.00
Promotions:	-\$22.00
Estimated Tax:	\$0.00
Total:	\$0,00
	Previous

As you can see, there are no fees associated with this order since the 39C discount is applied to your account as a school registered with the 39 Country Initiative



STEP 9: PAYMENT PROCESS (NO PAYMENT)

VERY **IMPORTANT**! On the final page of **[CHECKOUT]**, select **[INVOICE]**. You can see that there is no data to enter in the payment fields.

heckout		
Please verify your billing address is correct and mak /isa Debit is not accepted at this time.	adjustments as necessary to avoid payment issues.	
f cart total is equal to \$0. Use the Invoice payment t	pe to complete your transaction.	
Billing Address () Country		
Benin		
itreet		
1154 Rue Main		
Sity	Province/State	
Benin City	None	
ostal/Zip Code		
* Phone		
234 052-600044		
Cradit Card PayPal Invoice		
Credit Card PayPal Invoice		
Credit Card PayPal Invoice		
Credit Card PayPal Invoice	*Last Name	
Credit Card PayPal Invoice *First Name First Name	*Last Name Last Name	
Credit Card PayPal Invoice * First Name First Name * Card Type	*Last Name	
Credit Card PayPal Invoice * First Name First Name * Card Type Select a card type	*Last Name	•
Credit Card PayPal Invoice * First Name First Name * Card Type Select a card type * Card Number	*Last Name Last Name	•
Credit Card PayPal Invoice • First Name • Card Type Select a card type • Card Number Enter a card number	*Last Name Last Name * CW	•
Credit Card PayPal Invoice	*Last Name Last Name * CVV •••• * Expiry Year	•



In the [PO Number] field, you do not need to enter anything; leave the field blank.

Visa Debit is not accepted at this time.			
f cart total is equal to \$0. Use the Invoice payment type to complete your tr	ansaction.		
Billing Address 🕦			
Country			
Benin			
Street			
1154 Rue Main			
City		Province/State	
Benin City		None	
Postal/Zip Code			
* Phone			
234 052-600044			
Credit Card PayPal Invoice			

Then, click [Pay by Invoice] - NO PAYMENT WILL BE REQUESTED

WIVEY	Publishing Search for keywords, case title, case number or author for results Q	Nancy van Dongen 🛛 🗮
ome Colle	ection 🗸 Resources 🗸 Publish News Events Workshops FAQ	
hanks for s rder Numbe	shopping with us! r: 00232608	
our Order is (complete. You will receive an email confirming your order. Orders are non-refundable.	
CONTINUE	SHOPPING ACCESS PURCHASES	
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Order Summ	tal y	
Order Sumn Order Date:	ылу 1/5/2024, 11:59 АМ	
Order Sumn Order Date:	iery 175/2024, 11:59 AM der: 1154 Rue Main Benin City Benin	
Order Date:	1/5/2024, 11:59 AM der: 1154 Rue Main Benin City Benin Beyond Meat: Changing Consumers' Meat Preference (En Français) Format: PDF, Language: French	
Vour Order Summ Order Date: Vour Orc	1/5/2024, 11:59 AM der: 1154 Rue Main Benin City Benin Beyond Meat: Changing Consumers' Meat Preference (En Français) Format: PDF, Language: French Product Code: 9B15AF008 Quantity: 5 Total with Tax, \$0.00	
Order Summ Order Date: ✓ Your Orc	er 1/5/2024, 11:59 AM der: 1154 Rue Main Benin City Benin Beyond Meat: Changing Consumers' Meat Preference (En Français) Format: PDF, Language: French Product Code: 9B15AF008 Quantity: 5 Total with Tax: \$0.00	
Order Summ Order Date: Vour Orc	1/5/2024, 11:59 AM der: 1154 Rue Main Benin City Benin Beyond Meat: Changing Consumers' Meat Preference (En Français) Format: PDF, Language: French Product Code: 9815AF008 Quantity: 5 Total with Tax: \$0.00	
Vorder Summ Order Date: Vour Orc	1/5/2024, 11:59 AM der: 1154 Rue Main Benin City Benin Beyond Meat: Changing Consumers' Meat Preference (En Français) Format: PDF, Language: French Product Code: 9815AF008 Quantity: 5 Total with Tax: \$0.00	50.00



Ivey Publishing will send you a receipt by email:

Ivey Publishing	Invoice Inbox ×						ß	Z
Ivey Publishing cases@ to me	ivey.ca <u>via</u> iveyca.onmicrosoft.com			10:43 AM (1 hour	ago) 🟠	٢	¢	:
		寥Iv €y Publisl	ning					
INVOICE					Inv	oice Orde	# 914 r # 0023	24 740
Access Your Materials	Ask for Help						01/15	/202
Billed To:					C	ustome	er #: S15	671
Université Polytechnique Intr Nancy van Dongen 1154 Rue Main Benin City, Benin nvandongen.ivey@gmail.com	ernationale du Bénin n				PO #: No	PO Nu	mber en	tere
Invoice Summary								
Product #	Description		Qty	Unit Price	Тах		То	tal
9B10MF041	GENICON: A Surgical Strike into Emergi	ing Markets (en Français)	4	\$3.90	\$0.00		\$15.	60
				Subtotal		:	\$0.00	
				Tax		:	\$0.00	
				lotal		:	\$0.00	

NO PAYMENT WILL BE REQUESTED



STEP 10: ACCESS YOUR NEW CASES

To access your documents, click on [ACCESS PURCHASES]

Home	Collection \checkmark	Resources 🗸	Publish	News	Events	Workshops	FAQ
Thanks Order N	s <mark>for shopping</mark> umber: 0023260	with us! 08					
Your Ord	der is complete. Y	⁄ou will receive an	email conf	irming yo	ur order. C)rders are non-	refundable.
CONT	TINUE SHOPPING	G ACCESS P	URCHASES				

Then you can choose the **[DOWNLOADS]** button to upload your new case study(s). Your document appears in your computer **Downloads folder**.

Home Collection V Resources V	 Publish N 	ews Events	Workshops FAQ		
Order: 00232608					START REORDER
Order Details		✓ 1154 Rue	Main Benin City Benin		
Order Date: 1/5/2024, 11:59 AM		Name: Or	der Delivery Method3	Pretax Total: \$0.00	
Customer Name: Nancy van Donger Status: Invoiced	I	CASE	Beyond Meat: Changing Format: PDF, Languag	g Consumers' Meat Preference (En Français) ge: French	
Course Details		l≣à	Product Code: 9B15AF008		
Course Name: Affaires 101			Quantity: 5 Total with Tax: \$0.00		
Professor: Nancy vD			10tal Mar 10x. 00.00		
Course Start Date: Jan 5, 2024					
Course End Date: Feb 1, 2024					
DOWNLOADS					
Totals					
Subtotal:	\$0.00				
Tax:	\$0.00				
Total:	\$0.00				
Discounts					
39C Discount	-\$22.00				



When you click [DOWNLOADS], this window appears:

Dong	en Beyond Mea	t: Changing Consur F, Language: Frend	ners' Meat Preference (En St ch	rançais)
	Download Pr	roducts		
24	Product Name	Expiration Date	Download	
4	Beyond Meat: Changing Consumers' Meat Preference (En Français)	Feb 1, 2024	DOWNLOAD	

Click [] DOWNLOAD].

You can find your case studies among your files in the **Downloads** folder **____** on your computer.



NOTE: INSPECTION COPY

In Step 5, you have the option to inspect the document before ordering it.

If you click on the name of the document, this window appears, and by clicking on **[EDUCATOR COPY]**, you can inspect the document before ordering it with the inspection copy.

NOTE: Faculty members that do not have Administrator status will be able to view an Educator copy. If they would like to place an order for this case, they must have a colleague with Administrator status complete the ordering process described in this guide.

⊗IVE Y Put	lishing Search for keywords, case title, case number or author for results	Q Nancy van Dongen 📜
-lome Collection 🗸	Resources 🗸 Publish News Events Workshops Help Centre	
	Global Branding of Stella Artois 9B00A019_P Paul W. Beamish; Anthony Goerzen Case (PDF) • 19 pages • 2000-10-19 (Rev: 2017-05-23) Undergraduate/MBA *Format	To access the Educator Copy and Teaching Note if applicable, please first select the Format and Language.
	*Language	
	QTY (1 per - 1 + ADD TO CART ADD TO FAVOURITES	

Global Branding of Stella Artois 9B00A019		a Artois	applicable, please first se	lect the Format and Languag
	Paul W. Beamish; Anthony Goerzen Case (PDF) • 19 pages • 2000-10-19 (Rev: 2017-05-23)		ADD TO CC	URSEPACK
ΞΠ			TEACHING NOTE	EDUCATOR COPY
	Undergraduate/MBA			
	* Format			
	PDF	\$		
	*Language			
	English	\$		
	Your Price: \$4.40 List Price: \$7.47			



INSPECTION COPY EXAMPLE



9B00A019

THE GLOBAL BRANDING OF STELLA ARTOIS

Professors Paul W. Beamish and Anthony Goerzen prepared this case solely to provide material for class discussion. The authors do not intend to illustrate either effective or ineffective handling of a managerial situation. The authors may have disguised certain names and other identifying information to protect confidentiality.

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Version: 2017-05-23

In April 2000, Paul Cooke, chief marketing officer of Interbrew, the world's fourth-largest brewer, contemplated the further development of their premium product, Stella Artois, as the company's flagship brand in key markets around the world. Although the long-range plan for 2000-2002 had been approved, there still remained some important strategic issues to resolve.

A BRIEF HISTORY OF INTERBREW

Interbrew traced its origins back to 1366 to a brewery called Den Hoorn, located in Leuven, a town just outside of Brussels. In 1717, when it was purchased by its master brewer, Sebastiaan Artois, the brewery changed its name to Artois.

The firm's expansion began when Artois acquired a major interest in the Leffe Brewery in Belgium in 1954, the Dommelsch Brewery in the Netherlands in 1968, and the Brasserie du Nord in France in 1970. In 1987, when Artois and another Belgian brewery called Piedboeuf came together, the merged company was named Interbrew. The new company soon acquired other Belgian specialty beer brewers, building up the Interbrew brand portfolio with the purchase of the Hoegaarden brewery in 1989 and the Belle-Vue Brewery in 1990.

Interbrew then entered into a phase of rapid growth. The company acquired breweries in Hungary in 1991, in Croatia and Romania in 1994, and in three plants in Bulgaria in 1995. Again in 1995, Interbrew completed an unexpected major acquisition by purchasing Labatt, a large Canadian brewer also with



TIP: SHORTCUT TO IVEY CASES

https://www.iveypublishing.ca/s/

From the main Ivey Publishing page, scroll down to the very bottom of your screen and select **[Ivey Case Studies]** from under the **CASE STUDIES** heading – by doing this, you will be directed to the Ivey specific content that you can use at no cost.



This link takes you directly to all of the more than 6753 case studies in English, 254 of which are translated into French.

NOTE: Be sure that **Ivey Business School** is selected before every new search – the system does not remember your selections from the menu if you alter the text in the main search box. See page 8 for more on this.



We invite you explore the links below, take a look at the Ivey Business cases that are available to you, and <u>register</u> <u>with Ivey Publishing</u> in order to have access to the cases for use in your curriculum. Ivey Publishing is the distributor of Ivey's collection of over 7,500 business case studies, technical notes, and Ivey Business Journal articles. Ivey Publishing is the world's second largest producer and distributor of comprehensive, decision-oriented teaching cases and distributes to universities in over 150 countries.

Ivey Publishing sells the cases for about US\$4.50 a copy per student. However, Ivey cases are being made available for free to registered university students in countries where the per capita GDP is less than US \$2,000/yr. Faculty and students in business programs can use <u>Ivey cases, technical notes and Ivey Business</u> <u>Journal</u> articles at no cost.

As a full-time faculty member at a university in one of the eligible countries, <u>you can register with Ivey Publishing</u> in order to select the cases you want your students to study. There is no cost in doing so. There are already over 2,300 faculty members from eligible countries registered with Ivey Publishing. The cases are only for free use incountry and cannot be electronically redistributed. Ivey Publishing will also make the Teaching Notes for its cases available to registered faculty members. It does so with the understanding that these Teaching Notes must never be shared with students, either in whole or part, and will never be posted electronically.

For more information on the 39 Country Initiative please visit our website at: <u>https://www.ivey.uwo.ca/</u> internationalbusiness/39-country-initiative/.

We recognize that you may have questions. Please do not hesitate to contact me or Nancy van Dongen with any questions about the 39 Country Initiative and the availability of cases to faculty members at your institution. Those who are unfamiliar with the Ivey Publishing cases can go to Ivey Publishing's website (link below) and review abstracts for cases, with no prior registration necessary. Please note, Ivey also distributes other case collections which are **not** part of the 39 Country Initiative. Thus, to see the Ivey specific content, you should bookmark this link : <u>Ivey Case Studies</u>

For information on <u>registering</u> to use Ivey Publishing cases at no cost as a part of the **39 Country Initiative**, look for the **39 Country Initiative** logo in the bottom right corner of Ivey Publishing's homepage.



For any customer support assistance, please reach out to Ivey Publishing's Customer Support Team at <u>cases@ivey.ca</u>.

VIDEO: How to Choose a Case



20221212 - Navigating the Ivey Publishing Website HOW TO CHOSE A CASE

VIDEO: How to Order a Case



How to Order a Case (with subtitles) APR 4 2025 How to order a case on the Ivey Publishing website (for Admins).



We do hope that this initiative will help in a small way to improve the quality of management education in your institution.

Sincerely,

Paul W. Beamish

Prof. Paul W. Beamish Founder, 39 Country Initiative Professor of International Business Dean of the Fellows of the Academy of International Business (2014 – 2017) Fellow of the Royal Society of Canada



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