



Ivey Business School Leave of Absence (LOA)

Commitment Agreement

As a participant in the Ivey Leave of Absence Program, we want to ensure your full understanding and acknowledgement of the commitment to remain enrolled in this Program and enjoy its benefits. We will require your signature of this agreement and will retain a copy for our records.

I understand that participation in the LOA program does not prevent me from participating in and exploring other employment recruiting opportunities, up until the time I sign and agree on a return date and /or position with my former employer.

I understand that if I decide to complete the Leave of Absence program and sign back with my current employer, this is a formal commitment. Once I accept a written or verbal offer from my employer, I will cease applying to, and interviewing for, other positions. I understand that withdrawing my acceptance of return is a serious breach of the Professional Code and I will not agree to an offer of employment unless I am fully prepared to honour my commitment.

I understand that in order to receive the \$10,000 Leave of Absence incentive, I will need to provide to Ivey Finance (mtownshend@ivey.ca) a signed employment contract, or letter stating same, for my new full-time role in the company and that this is subject to Ivey approval.

I agree that if I terminate my new full-time employment before September 1st of my graduation year, I will be required to pay back the full value of the Leave of Absence incentive at \$10,000.

I understand that I am not obligated to accept any offer of employment. If at any time I am unsure of how to proceed or need any assistance in the offer decision-making process, I am encouraged to contact my career advisor in Career Management before making any decisions or starting communications with the organization.

I agree to abide by the requirements of the LOA program and acknowledge that if I do not meet these requirements, I will no longer be an active participant.

I agree that I have been employed by my pre-MBA employer in a full-time capacity and completed a minimum eight months of consecutive service.

Name of Employer pre-MBA _____

Student Signature: _____

Program: _____

Print Name: _____

Date: _____